



14th February 2025

Dear Parent(s)/Carer(s),

I hope this letter finds you well. I'm excited to inform you that we have **two parent governor vacancies** on our governing board here at **Sir John Sherbrooke Junior School**.

We welcome applications for both types of vacancies, and we are hoping that as our parents you will consider it and share the opportunity wider with your family and friends who might be interested!

The role of the governing board

At Sir John Sherbrook Junior School, the governing board plays a crucial role in providing leadership and ensuring that we're delivering the best educational experience for all of our pupils. Our governors work together to offer oversight, accountability, and assurance for the school's performance, both educationally and financially. We are dedicated to ensuring that every child receives the highest quality of education in an environment that is nurturing, safe, and inspiring.

The role of a parent governor

As a parent governor, you will help shape the direction of our school and work alongside fellow governors to ensure that we continue to improve. Your role will be to offer your insight, perspective, and ideas, particularly from a parent's point of view. However, it's important to note that you won't be expected to speak on behalf of the parent body, but rather to contribute to the broader governance of the school.

To be a parent governor you should have:

- A strong commitment to the role and a passion for supporting children's development and outcomes
- Excellent interpersonal skills and a willingness to learn and grow in your role as a governor

In addition, the governing board is especially keen to attract candidates with skills in the following areas:

- **Governance and Strategy:** If you have experience in strategic planning or working with boards, your insight into school leadership and direction would be invaluable.
- **Financial Management:** Experience with budgeting, financial planning, or auditing would help strengthen the board's ability to monitor the school's financial health.
- **Estate Management:** With the growth of our school, we're looking for individuals with an understanding of estate management or facilities planning to help ensure the physical environment remains safe, functional, and welcoming for our pupils and staff.
- **Education and Curriculum:** A background in education or teaching experience will help inform our discussions on curriculum development and ensuring our teaching approaches benefit every child.
- **Human Resources and People Management:** Experience in HR or people management would be helpful, especially when it comes to supporting school leadership with staffing and professional development.
- **Communication:** We're looking for individuals with strong communication skills, who can effectively engage with both staff and the wider parent community.

Expectations of Governors

It's important that all governors understand what's expected of them in the role. Here's what we ask of our governors:

- Attend **governing board meetings** (typically held twice a term)
- Maintain **confidentiality** on all matters discussed at board meetings
- Commit to **training**, including an induction and ongoing development to ensure we are all equipped to carry out our roles effectively
- Visit the school on occasion to get a feel for school life and interact with staff and students
- Serve a **four-year term** (with the possibility of re-election)

A suitable person check, including a DBS, and a Section 128 check will be carried out on appointment. Please click on the following link to find out more on qualifications and disqualifications for governors
<https://www.nottinghamshire.gov.uk/education/school-governors/restrictions-and-disqualifications>

How to Apply

If you're interested in applying for the role of parent governor, please complete the attached candidate form and return it to the **school office or email it to office11@sirjohnsherbrooke.notts.sch.uk by 13th March 2025.**

If we receive more applications than there are vacancies for the Parent Governor vacancies, a secret ballot may be carried out, and we will inform you closer to the time if this becomes necessary.

Please don't be daunted by the process! What matters most is a genuine passion for helping all children reach their potential and supporting the school in its mission to become the very best it can be. Whether you're a parent, a community member, or someone with a particular skill set, if you believe in what we do and want to contribute to the school's success, we'd love to hear from you.

If you have any questions or would like to learn more about the role, please don't hesitate to get in touch with me via **office11@sirjohnsherbrooke.notts.sch.uk**.

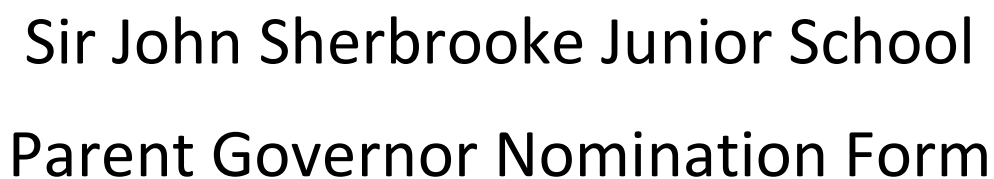
Thank you for your continued support of Sir John Sherbrook Junior School. We look forward to hearing from you!

Yours sincerely,

Mike Hope

Chair of Governors

Sir John Sherbrook Junior School



Candidate name:	
Candidate address:	
Candidate statement:	<i>In this section, Please say a little bit about yourself, your experience and why you would like to be a parent governor.</i> <i>➤ Please expand / continue overleaf as required no more than approx. 200 words</i>
<i>Please note successful nominees will be required to complete a full Aspire form.</i>	

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election

Signed: _____ **Date:** _____